

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SEC

FROM:

C/PhySD

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. OLC

Attn:

7C17 Hqs.

2. Acting Legislative Counsel

18 Mar 78 [Signature]

1-2

This is one of four security violations which have occurred thus far in May in the DCI Area. This is an exceptionally high rate of violations. If I can be of assistance in reviewing security practices in your area, please call.

[Signature]
DCI Area Security Officer

OLC #78-1796/1

17 MAY 1978

MEMORANDUM FOR: Legislative Counsel

FROM:

[redacted]
Chief, Physical Security Division, OS

SUBJECT: Security Violation
Briefcase/Package Inspection, 25 April 1978

REFERENCE: Memo dtd 4 May 78 for C/PhySD from
AD/LC, same subject

1. As a result of the briefcase/package inspection conducted on 25 April 1978, [redacted] of your Office was cited for transporting classified material from the Headquarters Building which was not properly wrapped and marked in accordance with established regulatory procedures.

2. This incident, together with your response, has been reviewed and it is the opinion of this Office that the occurrence described constitutes a valid violation of referenced regulations and procedures.

3. While the Office of Security can appreciate that there may be some doubt as to [redacted] full culpability, it is apparent that several other individuals contributed to the lack of correct transmittal procedures in their haste to respond to this priority requirement. In this respect, the Office of the Legislative Counsel is being assessed the responsibility for this violation in lieu of any one individual.

Att

4 May 1978
OLC: 78-1796

STAT MEMORANDUM FOR: [REDACTED]
Chief, Physical Security Division, OS

AT FROM: [REDACTED]
Acting Deputy Legislative Counsel

STAT SUBJECT: [REDACTED]
Briefcase/Package Inspection

REFERENCE: Your memo, dated 27 April 1978, same subject

STAT 1. [REDACTED] Office of Legislative Counsel, advises that, in the incident described in reference, he had been requested, as a last minute substitute, to carry the briefcase to Capitol Hill. The case had been packed the evening before by another OLC officer, who had been unable to deliver it the following morning.

STAT 2. The material was being delivered in response to an emergency request from Congress, received around 8:00 p.m. the evening before. [REDACTED] was required to pick up the briefcase at 6:45 a.m. the following morning for delivery. He was not specifically aware of the contents of the briefcase, nor was he aware that the material therein had not been properly wrapped.

STAT 3. The above facts are considered relevant to this case. Because of the exceptional time requirements and the resulting lack of knowledge on the part of [REDACTED] regarding the contents of the briefcase, there must be some doubt of his culpability in this affair. Your consideration of these facts is appreciated.

AT cc: AO/DCI [REDACTED]